



AUSTRALIAN EDUCATION  
ACADEMY PTY LTD

## COURSE OUTLINE

### 91423NSW - Certificate III IN Spoken & Written English –

<b>COMPETENCIES</b>		
<b>CODE</b>	<b>DESCRIPTION</b>	<b>HOURS</b>
<b>CORE</b>		
<b>CSWE III A</b>	<b>Intermediate learning strategies</b>	<b>40</b>
A1	Negotiate & develop a learning/training plan	
A2	Contribute to the formal learning environment	
A3	Demonstrate capacity for independent learning	
<b>ELECTIVIES</b>		
<b>CSWE III E</b>	<b>Intermediate listening &amp; speaking skills presenting information</b>	<b>60</b>
E1	Demonstrate understanding of a spoken information text/oral presentation/media interview	
E2	Deliver a short spoken presentation	
<b>CSWE III F</b>	<b>Intermediate listening and speaking skills for discussions</b>	<b>60</b>
F1	Demonstrate understanding of a spoken discussion	
F2	Participate in a discussion	
<b>CSWE III H</b>	<b>Intermediate reading skills for information texts</b>	<b>60</b>
H1	Demonstrate understanding of a complex written information text	
H2	Demonstrate understanding of a complex written instructions	

<b>CODE</b>	<b>DESCRIPTION</b>	<b>HOURS</b>
<b>ELECTIVIES</b>		
<b>CSWE III I</b>	<b>Intermediate reading skills for news and current affairs</b>	<b>60</b>
I1	Locate news and current affairs articles in media publications	
I2	Demonstrate understanding of a news article	
I3	Interpret visual texts	
<b>CSWE III P</b>	<b>Intermediate writing skills for discussions</b>	<b>60</b>
P1	Prepare to write a discussion	
P2	Write a discussion	
<b>CSWE III Q</b>	<b>Intermediate writing skills for job seeking documents</b>	<b>60</b>
Q1	Write a resume	
Q2	Write a covering letter	
<b>TOTAL HOURS</b>		<b>400</b>